



REQUEST FOR PROPOSAL

The Singapore Centre for Social Enterprise (raiSE) is seeking suitable vendor(s) to conduct the “raiSE Leadership for Change and Transformation Programme” and propose strategies to:

1. Set programming direction for the raiSE Leadership Programme to catalyse collaborations and ownership amongst leading social entrepreneurs;
2. Enhance participants’ capacity in the leadership aspect to support their initiatives and collaborations for the social enterprise ecosystem.

The programme is slated to be launched in **November 2019**

RFP Timeline:

- RFP Issued: 19 August 2019
- Document Submission Deadline: 17 September 2019, 2359hrs
- Selected Vendor Notified: 8 October 2019

Confidentiality:

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REQUEST FOR PROPOSAL: raiSE LEADERSHIP FOR CHANGE AND TRANSFORMATION PROGRAMME

AIM

1 The Singapore Centre for Social Enterprise (raiSE) is seeking suitable vendor(s) who can, within reasonable cost, provide the necessary content development, consultancy, facilitation and event management services in conducting the raiSE Leadership for Change and Transformation Programme and supporting raiSE in achieving its desired programme outcomes. The programme is slated to be launched in November 2019 and is expected to end by April 2020.

PROGRAMME OVERVIEW

2 The raiSE Leadership Programme aims to equip emerging leaders from the social enterprise ecosystem with leadership skills and inspire them to take greater initiative in the sector. The participants will be emerging leaders in their various field or organization within or outside the social enterprise sector. We are looking at 24 participants, 8 each from the private, public and people sector. They will be selected for their track record in social entrepreneurship, community projects, innovative work and thought leadership, and not specific to any industry.

The raiSE Leadership Programme will also provide participants with strategic clarity, instil a culture of innovation and teach effective execution in collaborative projects or initiatives. The programme will culminate in the participants implementing change and transformation initiatives for the social enterprise ecosystem. The goal of the raiSE Leadership Programme is to establish recognized leaders and growing the impact and influence of the social enterprise sector.

PROGRAMME STRUCTURE & COMPONENTS

3 The raiSE Leadership Programme will involve learnings and activities for participants to go through experiential learning of relevant leadership skills. More details are outlined in Table 1 below:

Table 1: Overall Programme Components

<p>Learning Competencies to be covered</p>	<ul style="list-style-type: none"> - Systems Thinking - Tri-sector Collaboration - Organisational Learning - Social Impact Measurement - Powerful Listening & Questions - Cultivating Healthy Teams - Leading Self, Others & Systems - Leading Human Centered Innovation - Facilitation, Mentoring & Coaching Skills
<p>Experiential Learning Activities</p>	<ul style="list-style-type: none"> - Interactive and engaging learnings with experts and practicing leaders - Opportunities to connect and network with leaders - Learning framed from the lessons and experiences of social entrepreneurs - Showcase of future technologies and applications - Action learning from the field (overseas experience in a learning lab in ASEAN or beyond) - Peer learning and small group discussions

Desired Programme Outputs	<ul style="list-style-type: none"> - Collaborative Prototype Project or Initiative - Personal Learning Journal & Reflection - Opportunity for tri-sector interaction and collaboration - Programme Implementation Report - Video of participants' key learning and highlights of the programme
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REQUIREMENTS FOR VENDOR(S)

- 4 Interested vendors should provide a proposal detailing the following:
- a) Outline of the programme, with specific formats, methodology and topics covered.
 - b) Relevant experience of the vendor(s) in components highlighted above.
 - c) Pricing with cost breakdown for proposed implementation of the programme. Venue rental and food & beverage should be included as optional cost if applicable.
 - d) Vendor(s) will have to work closely with raise staff and participate in the programme's workgroup to ensure smooth implementation, management and tracking of the programme to raise's expectations.

EVALUATION CRITERIA

- 5 Proposals will be evaluated based on the following criteria:
- a) Ingenuity in meeting the programme's requirements and desired outcomes - 40%
 - b) Value for money – 30%
 - c) Relevant track record and credentials – 30%
- 6 raise reserves the right to award the proposal in parts or in full.

DATES FOR SUBMISSION OF PROPOSAL

7 All quotations and proposals must be submitted **by 17 September 2019, 2359hrs**. Any quotations or proposals submitted after the closing date will not be considered. All quotations and proposals must be sent **concurrently** via email to the following:

Dr Erwin Chan: erwin@raise.sg

Ms Ho Yen Yee: yenyee@raise.sg

CONTACT PERSON

- 8 For any questions on this request for proposal, please contact Erwin (erwin@raise.sg).